

佛光大學佛教學系研究生參與國內學術會議補助辦法
Subsidy Measures for DBS Graduate Students to Participate in
Domestic Academic Conferences

111.09.14 111 學年度 academic year

一、宗旨 Purpose：

佛光大學佛教學系研究生學會（簡稱「學會」）為鼓勵研究生積極主動掌握最新佛教學術動態，提高學識與涵養，增進跨界學術交流，爰訂立參與國內舉辦學術研討會、論壇、工作坊、座談會等學術活動（統稱「會議」）之補助辦法。

The Graduate Students' Association of the College of Buddhist Studies, Fo Guang University (referred to as 'GSA' hereinafter), aims to promote proactive engagement among graduate students in staying updated on the latest academic developments in Buddhist studies, enhancing their academic knowledge and skills, and participating in scholarly exchanges. In pursuit of these goals, the GSA has established this subsidy grant program.

二、補助會議性質 Types of Conferences：

佛教學系在籍研究生欲提案補助之會議，應屬於當學年度在國內舉辦，並且會議主題或者單一研討與發表的題目是與佛教相關，並有學術研究參考性者。

DBS graduate students are eligible to apply for a subsidy to support their participation in domestic conferences held within the same academic year of their application. The conference's theme, a conference panel, or the applicant's presentation within the conference must pertain to the field of Buddhist studies and possess academic significance.

三、申請補助流程 Application for Subsidy Process:

1. 以來信方式向學會申請。學會於每月 15 日，集中審理所申請補助之案件。
2. 審理時，根據所申請補助會議的主題、學術價值和學會經費預算考量，進行審定。
3. 審理通過後，逕付碩一、碩二、博一、博二生投票複決，若贊同票超過總票數三分之二者，即由學會公告可予補助的會議名單。
4. 若會議主辦單位已有提供獎學金、補助交通費等經費者，則不得再提出申請補助。

每學年度補助學術活動額度為 9000 元，若當學年度經費有限，則個人最多限申請一次。（學會信箱 email：fgudbsgsa@gmail.com）

1. Submit the application through a letter of request to GSA. The association will review subsidy applications on the 15th day of each month.
2. During the review process, considerations will be given to the theme of the applied-for conference, its academic value, and the association's budget.
3. Upon approval of the review, a direct vote will be taken by students of first-year M.A., second-year M.A., first-year Ph.D., and second-year Ph.D. If the approving votes surpass two-thirds of the total votes, the list of supported conferences will be announced by GSA.
4. If the conference organizers already provide scholarships, grants for transportation expenses, or other funds, additional subsidy applications will not be considered. The annual subsidy quota for GSA academic activities is set at \$9,000NTD. In cases where the budget is insufficient for the academic year, individuals may apply for a maximum of one subsidy per person. (GSA email：fgudbsgsa@gmail.com)

四、每場會議最高補助 Maximum subsidy per conference：

報名費 200 元，交通費 300 元。實報實銷，收據為憑。

Registration fee of \$200 NTD, transportation expenses of \$300

NTD. Reimbursement will be based on actual expenses, and receipts will be required as proof.

五、補助人資格 Eligibility for Subsidy

未繳會費者不予補助。依會費的實際繳付情形有異，而補助標準不等。

Those who have not paid the membership fee will not be eligible for subsidy. Depending on the actual collection of membership fees, the subsidy standards may vary.

年級 Student Status	實際繳付情形 Past Payment	補助標準 Subsidy Standards
碩、博一年級生 First Year M.A. and Ph.D. students	繳過一次會費 Paid membership fee once	實報實銷 Reimbursement based on actual expenses

碩、博二年級生、延畢生 Second Year M.A. and Ph.D. Students、Third or more year M.A. and Ph.D. students	繳過兩次會費 Paid membership fee twice	實報實銷 Reimbursement based on actual expenses
	繳過一次會費 Paid membership fee once	減半補助 Half reimbursement

六、經費核銷時效 Time for Expense Verification：

會議結束之後的十日以內。

Within ten days after the conclusion of the conference.

七、經費核銷文件 Documents required for Reimbursement：

(一) 在場證明 Proof of Attendance (電子檔寄予學會信箱 email GSA in cases of electronic documents)

1. 足以證明是由本人報名會議之文件，如：主辦單位的回函、研習證明等 (擇一)。
2. 會議議程表。
3. 「本人」和「會議現場物景或與會學者」同時存在於一畫面中之照片。

1. Document that proves the individual's registration for the conference, such as: a response from the organizers, a certificate of participation, etc. (choose one).

2. Conference program.

3. A photo showing the applicant with the "conference venue or attending scholars" together in the same frame.

(二) 付費憑據 (紙本收據交予學會負責人) Payment Receipts (Submit paper receipts to the responsible person of GSA)

1. 報名費：如有支付報名費者，須提出由主辦方開立之收據。
2. 交通費：行程中必要搭乘之客運、台鐵、高鐵之票根。搭校車、計程車、捷運、
公車之費用，則不予補助。

1. Registration Fee: If the registration fee has been paid, a receipt issued by the

organizers must be provided.

2. Transportation Expenses: Tickets for necessary inter-city coach, railway, or high-speed rail journeys. Costs for school buses, taxis, metro, and buses will not be eligible for reimbursement.

*若本辦法中英文版本若有異，以中文版本為主。In case of any discrepancies between the Chinese and English versions of this subsidy measures, the Chinese version shall take precedence.